

Terms and Conditions

Last Updated: 11 August 2026

Welcome to NGC Lifecycle Human Resources ("we", "our", or "us"). By accessing and using this website, purchasing digital products, or downloading resources from this site, you agree to be bound by these Terms and Conditions.

1. Acceptance of Terms

By using this website, you confirm that you have read, understood, and agreed to these Terms and Conditions. If you do not agree with any part of these terms, please do not use this website.

2. Services and Digital Products

This website provides digital products, templates, guides, policies, procedures, forms, toolkits, implementation packs, and related resources for purchase or download.

All products are provided electronically and delivered through download links, email, website access, or other digital means.

3. Intellectual Property

All content on this website, including but not limited to:

- Digital products
- Documents
- Templates
- Policies
- Procedures
- Graphics
- Logos
- Text and website content

is the property of NGC Lifecycle Human Resources and is protected by applicable copyright and intellectual property laws.

Purchasing or downloading a product grants you a limited, non-exclusive, non-transferable licence for personal or internal business use only.

You may not:

- Resell any product
- Redistribute products to third parties
- Reproduce products for commercial sale
- Modify and repackage products for resale

- Share download links with others

4. Product Usage

Digital products are intended as practical business resources and guides.

Users are responsible for ensuring that any templates, policies, procedures, forms, or documents are adapted to their specific organisational, legal, and operational requirements.

Professional legal, financial, labour, tax, or compliance advice should be obtained where necessary.

5. Payments

All prices are displayed in the applicable currency and are subject to change without notice.

Payment must be received in full before access to paid digital products is granted.

Payments are processed through secure third-party payment providers.

6. Refund Policy

Due to the nature of digital products, all sales are generally final.

Once a product has been downloaded, accessed, or delivered electronically, refunds will not be provided except where required by applicable law.

If you experience technical difficulties accessing a purchased product, please contact us and we will assist in resolving the issue.

7. Free Downloads

Free resources provided through this website may be downloaded and used for personal or internal business purposes.

Free resources may not be sold, redistributed, or represented as your own work.

8. User Conduct

You agree not to:

- Use the website for unlawful purposes
- Attempt to gain unauthorised access to website systems
- Upload malicious software or harmful content
- Interfere with the operation of the website
- Copy or exploit website content without permission

9. Limitation of Liability

To the maximum extent permitted by law, NGC Lifecycle Human Resources shall not be liable for:

- Any direct or indirect losses
- Loss of profits

- Loss of business opportunities
- Data loss
- Consequential damages arising from the use of this website or its products

All products are provided on an "as is" basis without warranties of any kind, whether express or implied.

10. Accuracy of Information

While we strive to ensure that all information and digital products are accurate and up to date, we do not guarantee that all content is free from errors, omissions, or changes in legislation or industry requirements.

Users remain responsible for verifying the suitability of any downloaded material.

11. Third-Party Services

This website may contain links to third-party websites, payment providers, cloud storage services, or external resources.

We do not control and are not responsible for the content, security, or practices of third-party websites.

12. Privacy

Your use of this website is also governed by our Privacy Policy, which explains how personal information is collected, used, and protected.

13. Termination

We reserve the right to restrict, suspend, or terminate access to the website or digital products if these Terms and Conditions are violated.

14. Governing Law

These Terms and Conditions shall be governed by and interpreted in accordance with the laws of the Republic of South Africa.

Any disputes arising from the use of this website shall be subject to the jurisdiction of the South African courts.

15. Contact Information

For any questions regarding these Terms and Conditions, please contact:

NGC Lifecycle Human Resources

Email: info@ngclifecyclehr.com

Website: ngclifecyclehr.com

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